

SYRACUSE UNIVERSITY

Summer College for High School Students 2017

Policies and Procedures

ATTENTION PARENTS/GUARDIANS AND STUDENTS:

As participants are minors, both students and their parents/guardians are responsible for reading and understanding the contents of this document. Read this entire document carefully then sign and return the

Students at Syracuse University, including participants in Summer College programs, are required to comply with the University policies including the Code of Student Conduct and Summer College Policies and Procedures. Additionally, residential students are required to comply with the Office of Residence Life Departmental Standards and SU Housing Regulations.

Section I

Syracuse University Code of Student Conduct

Students at Syracuse University are expected to conduct themselves in a manner supportive of the educational mission of the institution. Integrity, respect for the person and property of others, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in this University community.

Syracuse University considers the following behavior, or attempts thereof, by any student or student organization, whether acting alone or with any other persons, to violate the Code of Student Conduct:

1. Physical harm or threat of physical harm to any person or persons, including but not limited to: assault, sexual abuse, or other forms of physical abuse
2. Harassment—whether physical, verbal or electronic, oral, written or video—which is beyond the bounds of protected free speech, directed at a specific individual(s), easily construed as "fighting words," and likely to cause an immediate breach of the peace.
3. Conduct— whether physical, verbal or electronic, oral, written or video— which threatens the mental health, physical health, or safety of any person or persons including, but not limited to hazing, drug or alcohol abuse, bullying and other forms of destructive behavior.
4. Academic dishonesty, including but not limited to plagiarism and cheating, and other forms of academic misconduct, for example, misuse of academic resources or facilities, misuse of computer software, data, equipment or networks.
5. Intentional disruption or obstruction of lawful activities of the University or its members including their exercise of the right to assemble and to peaceful protest.
6. Theft of or damage to personal or University property or services or illegal possession or use of the same.
7. Forgery, alteration, fabrication, possession or misuse of identification cards, records, grades, diplomas, University documents, or misrepresentation of any kind to a University office or official.
8. Unauthorized entry, use, or occupation of University facilities that are locked, closed or otherwise restricted as to use.
9. Disorderly conduct including, but not limited to, public intoxication, lewd, indecent or obscene behavior, libel, slander or illegal gambling.
10. Illegal manufacture, purchase, sale, use, possession or distribution of alcohol, drugs or controlled substances, or any other violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco.
11. Failure to comply with the lawful directives of University officials who are performing the duties of their office, especially as they are related to the maintenance of safety or security.

12. Unauthorized possession or use of any weapon, including: firearms, BB-guns, air rifles, explosive devices, fireworks, or any other dangerous, illegal, or hazardous object or material, and improper use as a weapon of any otherwise permitted object or material.
13. Interference with or misuse of fire alarms, blue lights, elevators or other safety and security equipment or programs.
14. Violation of any federal, state, or local law which has a negative impact on the well-being of Syracuse University or its individual members.
15. Violation of University policies, rules or regulations that are published in the Student Handbook, or other official University publications or agreements.

Culpability is not diminished for acts in violation of this code that are committed in ignorance of the code or under the influence of alcohol, illegal drugs, or improper use of controlled substances.

(<http://studentconduct.syr.edu/policies/code.html>)

NOTE: Summer College has a zero-tolerance policy related to student involvement in alcohol, drugs, and other illegal behavior. Summer College participants found responsible for violating the Code of Student Conduct due to alcohol and/or drug possession or other illegal behavior will be dismissed from the program and prohibited from any presence on Syracuse University owned, operated, or controlled property. Refer to Section VI: SU Summer College Zero-Tolerance Policy Related to Alcohol, Drugs, Illegal, & Prohibited Behavior section of this document for complete details.

Section II

Summer College Residence Life Policies

The Office of Residence Life (ORL) requires Syracuse University students and participants in the Summer College programs residing in University housing to comply with the University's Code of Student Conduct and the Departmental Standards of the Office of Residence Life. Violations of ORL departmental standards will be resolved by ORL through the departmental standards accountability process for Summer College students. **For a complete description of the ORL departmental standards and the academic year accountability process go to: <http://orl.syr.edu/current-students/residential-policies.html>**

The Summer College residential community is restricted to Summer College students and approved guests via 24/7 card swipe access and entry approval by Residential Security Aid (RSA) personnel posted at the building entrance. Summer College students are expected to maintain a healthy and respectful residential community at all times. The Department of Public Safety may be contacted at any time to assist in situations involving residents. In addition to the standards described on the previously mentioned ORL website, Summer College participants are required to comply with the following additional residential standards established specifically for the Summer College program:

Floor Restrictions

Residents do not have free access to all areas of their designated residence hall. Residents have 24-hour access to the designated main level floor common areas (lobby and main desk area, laundry room, main lounge, multipurpose room, and adjacent study rooms) in addition to their assigned floor of residence. Residents also have 24-hour access to elevators and all stairwells for access to and egress from their floor of residence. Residents are permitted to be guests in rooms of other residents, and attend floor events, on their assigned floor of residence. Residents are not permitted to attend floor events, floor study groups, or any other informal or formal gathering on floors, or in rooms on floors, to which they are not assigned.

Courtesy Hours

Residents and their guests are expected to observe courtesy hours at all times by acting in a manner that is conducive to studying and sleeping. Courtesy hours are in effect 24 hours a day, seven days a week. Residents and guests may be asked

at any time to limit the amount of noise they are creating, and those who continue to violate courtesy hours will be documented and subject to disciplinary action.

Quiet Hours

Quiet Hours are from curfew check-in at 9:00 pm until 8:00 am every morning. Only minimal noise is permitted in all areas of the residence hall, including but not limited to: student rooms, hallways, lounges, laundry room, elevators, stairwells, and entryways.

Curfew

Sunday – Thursday: 11:00 pm / Friday & Saturday: 12:00 midnight

Participants are required to observe the program curfew hours and must remain in the building until 6:00 am. Participants may not leave the residence hall after curfew except in emergency situations and with the approval of an Office of Residence Life Staff member on duty.

Curfew Procedure

Residents are required to check-in for curfew at the designated check-in location, in person, with an ORL staff member. Residents can begin checking in at 9pm each night but **MUST** check-in by the appropriate curfew time for that day of the week. Once a resident checks in, they must remain in the building until 6:00 am the following morning.

If a resident fails to sign-in, ORL staff will initiate a missing resident protocol, which begins with an attempt to locate the resident within the hall, and could include keying into the resident's room, if necessary. If a resident cannot be located within the hall, action will be taken to locate the resident outside of the hall, which could include contacting Summer@Syracuse on-call staff, SU Department of Public Safety, and/or the student's parents/guardians.

Residents located at any time in areas of the residence to which they are restricted or outside the residence hall after curfew will be subject to disciplinary action leading up to and including dismissal from the Summer College program and subsequent removal from Syracuse University owned, operated, or controlled property.

Guest Policy

Summer College residents are allowed visitors in the main common area(s) of residence hall from 8:00 am to 9:00 pm. Guests are restricted to the main/common floor of the residence hall. In Shaw Hall, this includes the main lounge and lobby areas, the multipurpose room, and the study rooms. Guests are not permitted to access the individual floors/areas of residents' rooms at any time. Residents must accompany their guests at all times while in the residence hall and are responsible for their guests' behavior. Residents must ensure that they and their guests are respectful of other residents in the hall at all times. Residents who violate guest policies risk losing the privilege to host guests and are subject to additional disciplinary action. Guest access is limited to the main floor common areas of the Summer College residence hall.

1. Guest access is restricted to the main floor/common area of the residence hall; specifically, the Shaw Hall main lounge and lobby, multipurpose room, and main floor study rooms.
2. Parents/guardians may accompany their student to their room during the permitted guest hours of 8am-9pm. Parents/guardians must be signed in with the RSA in accordance with DPS Policy, and must be accompanied by their student at all times.
3. Non-parent/guardian guests are not permitted access to the assigned floors of residence at any time.
4. No overnight guests are allowed. No exceptions.
5. All guests must show a valid picture ID to the Resident Security Aide (RSA) on duty prior to signing-in.
6. The RSA on duty has the right to deny entry of a guest in accordance with DPS policy.
7. It is the responsibility of the resident host to ensure that all guests sign in and out with the RSA on duty. Failure to sign a guest in or out may result in the loss of guest privileges and other residential and Summer College sanctions.
8. Guests behaving inappropriately will be asked to leave and their resident host will be held responsible for the misconduct of the guest.
9. The Department of Public Safety may be contacted to assist in situations involving guests.

Section III

Housing Regulations

Property Damage and Vandalism – Care of Premises

The housing unit must be maintained in a clean and orderly condition. No partitions or other alterations or additions shall be made to the housing unit unless the prior written consent of the University is obtained. This shall include, but not be limited to any safety concern, such as: the addition or changing of any locks; the removal of window screens; altering or tampering with window safety features; altering or tampering with heating or lighting fixtures; painting on any surface; installation of any television or radio antenna; the addition of electrical, cable television, or telephone wiring; misuse of University furnishings; and all other such changes and additions. Nails, screws, and adhesives, which may cause damage, shall not be inserted into or used on the structure of the housing unit for any reason.

Section IV

Summer College Program Policies

NOTE: The following are specific Summer College program policies not to be confused with those of the Code of Student Conduct or the Office of Residence Life Departmental Standards.

The following rules and regulations apply to all Summer College participants, regardless of age or residency status. Failure to comply with any of the following will lead to disciplinary action, up to and including dismissal from the program. Students who are dismissed from Summer College are not entitled to any potential academic credits nor are they (or their parents/guardians or other sponsors or supporters) entitled to refunds of any kind.

ALL SUMMER COLLEGE STUDENTS (residents and commuters) must:

GENERAL:

1. Conduct themselves respectfully and courteously at all times, on and off campus.
2. Carry their SU Identification cards (SUID) at all times and present their SUID upon request by any University personnel.
3. Pay for any medical costs they incur, including visits to Syracuse University Health Services.
4. Be responsible for their medication. Syracuse University will not provide any medication or over-the-counter drugs. Students must bring or purchase and administer their own medications.
5. To help ensure a healthy, productive, respectful environment in which to work, learn and live, Syracuse University is pleased to provide a smoke-free and tobacco-free campus. Smoking and the use of all tobacco and tobacco-related products (including e-cigarettes and chewing tobacco) is prohibited on University property including buildings, sidewalks, and parking areas.
6. Respect Summer College vehicle policies:
 - a) No student may ride in/on a privately owned motor vehicle driven by anyone other than a family member without written parental permission.
 - b) Residential students are not permitted to operate motor vehicles during the program.
 - c) Residential students are not permitted to keep motor vehicles on campus.
 - d) Commuter students who intend to drive to campus each day must obtain an appropriate parking permit from SU's Parking Services office at their own expense.
7. Observe and comply with the SU Code of Student Conduct and all ORL departmental standards and Housing regulations.

ACADEMIC:

8. Attend all scheduled classes (including required field trips and class events). Recurring tardiness or absenteeism will lead to notification of parent/guardian, and may lead to dismissal from the program and residence hall, and revocation of scholarship awards (if applicable).
9. Attend only the classes to which they have been assigned.
10. Email both their instructor and the Summer College office at sumcoll@syr.edu prior to missing a class (or related class obligation) for any reason.

RESIDENTIAL:

11. Sign in/out at the residence hall when leaving campus (or the immediate vicinity of campus) to the extent of Syracuse city limits and areas immediately proximal to Syracuse city limits. Residential students who wish to leave the immediate vicinity of campus (outside of class time and prior to curfew) are required to sign out at the residence hall main desk and provide information related to destination, number in group, contact cell phone number(s), estimated time of return, etc.
12. Students who wish to leave the Syracuse city limits and areas immediately proximal to Syracuse city limits (for any length of time, but NOT overnight) must fill out the appropriate extended leave form and acquire approval from Summer@Syracuse leadership prior to departure.
13. Adhere to the Overnight Leave policy:
 - a) Residents requesting to leave for a night or a weekend to go home or to stay with relatives or family friends must use the appropriate ‘Overnight Leave Form’ and have the written and/or verbal consent of their parent(s) or legal guardian(s).
 - b) Designated ORL personnel must receive this consent at least 48 hours in advance of the requested leave date. Students must receive confirmation of approval to leave campus prior to their departure.

Section V Freedom & Responsibility

1. Summer College students are not under 24 hour supervision. During daytime and evening hours, Summer College students have the liberties that are typical for college students. Students are responsible to get themselves up in the morning, attend all classes and related academic obligations, take meals according to dining hall schedule, and participate in evening and weekend activities and trips at their own discretion. Students have the liberty to leave campus of their own accord but are required to follow appropriate sign-out procedures in the residence hall.
2. Students are self-governing outside of class and prior to curfew. This includes evening hours and weekends. Many evening and weekend activities are planned, however participation in such activities is voluntary.
3. Following curfew in the residence hall, students are under the general supervision of Resident Advisors (RAs). RAs are assigned to rooms throughout the residence hall and have regularly scheduled ‘on duty’ hours. RAs are advisors and educators who work with their Summer College student residents to assist them in addressing their needs within the residence hall and university community. To support and guide the RAs, professional ORL staff members work to create a safe, secure environment that fosters the educational mission of the University and enhances the personal development of students as well as provide ongoing support and training for RAs.
4. RAs rotate ‘on-call’ responsibilities, which includes completion of nightly curfew protocols, performing nightly rounds, and being the first point of contact for any situations that may occur.
5. RAs do not: wake students up for class, tell student when to eat meals, instruct students when to go to bed, force students to participate in planned residential activities, etc.
6. Summer College students have the opportunity to leave campus of his/her own accord if he/she so chooses. Please refer to policy #6 under ‘Summer College Program Policies.’
7. In the event of physical health concern or injury, University staff will contact the Department of Public Safety in order to summon Emergency Medical Services.
8. In the event of mental or emotional health concern, University staff will provide appropriate intervention and support as outlined in “Section VII: Mental Health Policy and Procedures.”

Section VI

SU Summer College Zero-Tolerance Policy Related to Alcohol, Drugs, Illegal, & Prohibited Behavior

1. Violations related to alcohol, drugs, illegal, and prohibited behaviors are strictly enforced. Students who violate a policy related to alcohol, drugs and other illegal and prohibited behaviors should expect, at the least, dismissal from the Summer College program and Syracuse University owned and operated property. SU Department of Public Safety (DPS) is contacted in all cases where illegal behavior is suspected. DPS works with the city of Syracuse Police Department as needed.
2. The following are violations of the zero-tolerance policy and are applicable on and off campus at any time during the student's Summer College enrollment period:
 - a) Possession, purchase, distribution, manufacture, sale, or illegal use of alcohol, illegal drugs, or controlled substances on and off campus.
 - b) Attendance at an event, venue, or private home where alcohol and/or drugs are being consumed, including bars or bar areas of restaurants.
 - c) Purchase, possession, or use of drug paraphernalia (including, but not limited to, all items used for the purpose of preparing, injecting, ingesting, inhaling or otherwise using illegal drugs, or in the illicit use of legal drugs).
 - d) In the presence of others who are in possession of drug paraphernalia, who are using illegal drugs or in the illicit use of legal drugs.
 - e) In the presence of others who are in possession of alcohol paraphernalia, are consuming alcohol, and/or are in possession of alcohol.
 - f) Theft, vandalism, assault and other violent crimes, carrying or possessing a weapon, and any other misdemeanor or felony behavior.

NOTE: Students are in violation of the policies related to alcohol and drugs for their "attendance" and/or "presence" even if they do not consume alcohol or drugs (specifically, letters b, d, and e above).

3. The following consequences can be expected when a zero-tolerance policy is violated:
 - a) Dismissal from the Summer College program.
 - b) Student must vacate the residence hall and SU owned, operated, or controlled property within 24 hours of adjudication.
 - c) Student is subject to university conduct procedures governing non-degree students which may become part of a permanent record at the University.
 - d) Student will forfeit all potential academic credits.
 - e) No refunds will be made, regardless of the date of dismissal.
 - f) If a parent/guardian is not willing or able to remove the student from SU owned, operated, or controlled property within 24 hours of the adjudication, the Executive Director of Summer@Syracuse, or his/her designee, reserves the right to secure public or private transportation for the student at the expense of the parent/guardian.
4. The Executive Director of Summer@Syracuse, or his/her designee, may be required to extend the 24 hour time period in the event transportation cannot be secured within this timeframe. This extension applies to international travel and other circumstances at the discretion of the Executive Director of Summer@Syracuse, or his/her designee.
5. All Syracuse University and Summer College policies are in effect from the date of arrival through the date of departure, and any time before or after, when the student is on Syracuse University owned, operated, or controlled property.

Section VII

Mental Health Policy & Procedures

In the event that SU personnel observe, or are notified of, a mental or emotional health concern, SU will respond as follows:

1. Summer College and/or ORL staff will determine the nature and urgency of the concern.
 - a. Upon speaking with the student, the responding staff member will make a referral to the Counseling Center as appropriate.
 - b. The Counseling Center staff will assess the student and recommend appropriate action to the student, ORL, and Summer@Syracuse staff. Parents will be notified by Summer@Syracuse staff as appropriate. Parental consent is required for students below the age of 18 to participate in ongoing mental health services. In such instances, Counseling Center staff will work with the student to secure parental consent.
2. If hospitalization occurs and/or the concern is deemed an emergency in nature, parents will be notified by Summer@Syracuse staff,. Next steps will be determined by Summer@Syracuse staff, in consultation with the Counseling Center and other University offices as appropriate, to ensure the safety and well-being of the student.

Section VIII

Syracuse University Policies on Sexual & Relationship Violence

Nonconsensual Sexual Activity

Syracuse University is committed to the maintenance of an environment which is supportive of its primary educational mission and free from all exploitation and intimidation. The University will not tolerate rape, sexual assault, or other forms of sexual violence or nonconsensual sexual activity. The University will respond promptly and equitably to any such incidents and to any student, staff, or faculty member who reports such incidents.

Syracuse University supports this policy for students, faculty, and staff through its educational prevention programs and its counseling and medical support services.

Syracuse University will enforce this policy through internal disciplinary procedures, security programs, and the encouragement of external prosecution of alleged offenders through appropriate external judicial forums. Violations of this policy shall include, but not be limited to, the following:

1. Any form of nonconsensual sexual intercourse, committed by physical force, coercion, threat, or intimidation, actual or implied, by a person(s) known or unknown to the victim. Sexual intercourse can involve anal, oral, or vaginal penetration, no matter how slight.
2. Any actual or attempted nonconsensual sexual activity including, but not limited to: sexual intercourse, or sexual touching, committed without physical force, coercion, threat, or intimidation; exhibitionism or sexual language of a threatening nature by a person(s) known or unknown to the victim.

Nonconsensual activity shall include, but is not limited to, situations where the victim is unable to consent because he/she is physically helpless, or is mentally incapacitated due to drug or alcohol consumption, or is unconscious, regardless of whether or not the consumption was with the victim's consent.

It is against University policy and against the law to retaliate against a person for making a complaint of sexual violence or harassment. Any retaliation should be promptly reported to the Title IX Compliance Officer/Sexual Harassment Officer at 443-0211.

This policy shall supplement all other University policies relating to sexual abuse and harassment, all of which shall remain in effect.

Prohibited Behaviors

Prohibited behaviors include:

1. Harassment - intentional, unwanted and unwelcome words or conduct directed at a specific person that alarms, threatens or causes fear for that person. Sexual harassment is a form of sexual discrimination. It is unwelcome behavior of a sexual nature that relates to the gender, sex or sexual identity of an individual. It has the purpose or effect of creating an intimidating or hostile environment. Sexual harassment includes a full range of coercive and unwelcome behaviors, such as unwelcome sexual advances, request for sexual favors, and other verbal, visual or physical conduct of a sexual nature, including rape and other forms of sexual assault, sexual coercion and non-contact sexual abuse such as voyeurism and sexual exploitation.
2. Sexual assault - any actual or attempted nonconsensual sexual activity including, but not limited to: sexual intercourse, or sexual touching, committed with coercion, threat, or intimidation (actual or implied) with or without physical force; exhibitionism or sexual language of a threatening nature by a person(s) known or unknown to the victim. Forcible touching, a form of sexual assault, which is defined as intentionally, and for no legitimate purpose, forcibly touching the sexual or other intimate parts of another person for the purpose of degrading or abusing such person or for gratifying sexual desires.

Rape - sexual intercourse without consent, committed with coercion, threat, or intimidation (actual or implied), with or without physical force by a person(s) known or unknown to the victim. Sexual intercourse can involve anal, oral, or vaginal penetration, no matter how slight.

Intoxication of the respondent cannot be used as a defense to an alleged incident involving sexual assault.

3. Stalking – intentionally, and for no legitimate purpose, engaging in a course of conduct directed at a person knowing (or should reasonably know) that such conduct is likely to cause reasonable fear of material harm or does cause substantial harm to the other person or that person’s family or another party of their acquaintance. This includes cyber stalking—using technology to stalk another person.
4. Relationship or dating violence and domestic violence - patterns of behavior in which an individual uses physical violence, coercion, threats, intimidation, isolation or other forms of emotional, sexual, verbal and/or economic abuse to control their current or former intimate partner.
5. It is against University policy retaliate against a person, either directly or via a third party, for making a complaint of sexual violence or any kind of harassment or discrimination.

Reporting Options

For 24/7 confidential* support, advocacy, and to discuss your reporting options, contact our Sexual and Relationship Violence Response Team at the Counseling Center at [315.443.4715](tel:315.443.4715).

***The University cannot guarantee confidential resources to individuals reporting unlawful sexual activity.**

For 24/7 off-campus confidential support and advocacy, contact Vera House, [315.468.3260](tel:315.468.3260).

REPORTING OPTIONS INCLUDE:

- University's Title IX Coordinator Call [315.443.0211](tel:315.443.0211) or email titleix@syr.edu.
- Department of Public Safety Call 711 on a campus phone, #78 on your cell, or [315.443.2224](tel:315.443.2224).
- Anonymous Reporting Visit publicsafety.syr.edu or call [315.443.TIPS \(8477\)](tel:315.443.TIPS).
- Syracuse Police Department, 511 South State Street, [315.435.3016](tel:315.435.3016)
- New York State Police, 24-Hour dedicated hotline, [1.844.845.7269](tel:1.844.845.7269)

Interim Relief

Interim relief such as no-contact orders, changes in living, working and/or academic situations, protective escort services, and referrals to counseling may be provided as requested. Interim relief can be sought without regard to whether the victim chooses to file a complaint with the University or with local law enforcement. Additional relief such as protective orders may be available through the criminal and/or family court process. Contact the Sexual and Relationship Violence Response Team (24/7) at 315.443.4715 or the Title

IX Coordinator at 315.443.0211 to discuss these options. When the alleged perpetrator is not a student, but is a member of the University's community and presents a continuing threat to the health and safety of the community, the University may subject the accused to interim measures in accordance with applicable collective bargaining agreements, the employee handbook, and rules and policies of the University.

Consent: For individuals at least 17 years old

Affirmative consent is a knowing, voluntary and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression.

Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any other sexual act. Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol. Consent may be initially given but withdrawn at any time. Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if an individual otherwise cannot consent. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and therefore unable to consent. Consent cannot be given when it is the result of any coercion, intimidation, force, or threat of harm. When consent is withdrawn or can no longer be given, sexual activity must stop.

Minors: Individuals under 17 years old

Minors are unable to consent to any sexual activity with an adult; therefore, there is no such thing as consensual sexual activity between a minor and an adult member of the University community. The University strictly prohibits unlawful sexual activity involving minors in connection with any of its programs. For the purpose of this policy, a minor is any person under the age of 17. The University prohibits not only unlawful bodily contact with a minor, if engaged in for purposes of sexual gratification or arousal, but also any unlawful non-contact sexual activity (e.g., voyeurism, exposure to pornography, "sexting", etc.). Any reports or complaints of unlawful sexual activity involving minors will be reported to appropriate law enforcement and social services agencies.

More specifically, it is important to note that minors are unable to consent to any sexual activity with any individual (including sexual activity amongst minors); therefore, there is no such thing as consensual activity between a minor and any other individual. The University cannot guarantee confidential resources to individuals reporting unlawful sexual activity.

Student Bill of Rights

All students have the right to:

1. Make a report to local law enforcement and/or state police.
2. Have disclosures of domestic violence, dating violence, stalking and sexual assault treated seriously.
3. Make a decision about whether or not to disclose a crime or violations and participate in the judicial or conduct process and/or criminal justice process free from pressure by the institution.
4. Participate in a process that is fair, impartial, and provides adequate notice and meaningful opportunity to be heard.
5. Be treated with dignity and to receive from the institution courteous, fair and respectful health care and counseling services where available.
6. Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations.
7. Describe the incident to as few institutional representatives as practicable and not be required to unnecessarily repeat a description of the incident.
8. Be protected from retaliation by the institution, any student, the accused or the respondent and/or their friends, family and acquaintances within the jurisdiction of the institution.
9. Access to at least one level of appeal of a determination.
10. Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused or respondent throughout the judicial or conduct process including during all meetings and hearings related to such process.
11. Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of the institution.

Section IX

Adjudication Processes

Adjudication for cases not involving sexual or relationship violence/harassment:

1. Students in violation of the Code of Student Conduct, Residential Policies and/or any Summer College Policies, are adjudicated by a member of the Office of Residence Life and/or a member of the Summer@Syracuse supervisory team, which consists of the Executive Director of Summer@Syracuse, the Assistant Directors of Summer@Syracuse, and the Dean of University College or his/her designee
2. Depending on the severity of the violation, students should expect one or more of the following, ultimately leading to dismissal from the program:
 - a) Warning letter
 - b) Meeting with a member of the Office of Residence Life
 - c) Curfew restriction, potentially with additional room restrictions
 - d) Educational sanctioning (project, presentation, service, etc.)
 - e) Activity or trip restriction
 - f) Meeting with a member of the Summer College supervisory team
 - g) Suspension or probation from the program

- h) Dismissal from the program
- 3. The Office of Residence Life or the Summer College office may, at any time, contact the student's parents/guardians to notify them of the violation(s).
- 4. Violations of the SU Summer College Zero-Tolerance Policy are adjudicated by the Summer College supervisory team.
- 5. Students in violation of a Code of Student Conduct are adjudicated by the Office of Residence Life and the Summer College supervisory team.
- 6. The adjudication process for violations related to the SU Summer College Zero-Tolerance Policy will occur within 24 hours of notification of the violation(s). Students will be assigned to report for adjudication at a time and location designated by the Summer College supervisory team.
- 7. In a case where a serious violation occurs, or where a student endangers the well-being of him/herself and/or others, the Summer College supervisory team may dismiss the student without prior violations. This includes serious infractions that occur during the final days of the student's program. In cases of serious violations that lead to dismissal, the assistance of the Department of Public Safety may be requested.
- 8. If a parent/guardian is not willing or able to remove the student from SU owned, operated, or controlled property within 24 hours of the adjudication, the Executive Director of Summer@Syracuse, or his/her designee, reserves the right to secure public or private transportation for the student at the expense of the parent/guardian.
- 9. Multiple violations of a less serious nature will be adjudicated by the Summer College supervisory team and may result in dismissal from Summer College and Syracuse University owned, operated, and controlled property.
- 10. The appeal must be filed in writing by the student to the Dean of University College of his/her designee.
- 11. Appeals are considered in the event new evidence is discovered or if the adjudicating body has made an error in interpretation of University policy.

Adjudication for cases involving sexual or relationship violence/harassment

- 1. Overview. Cases involving alleged violations of University policies related to sexual assault, relationship violence, sexual harassment or stalking will be investigated by an investigator assigned by the Title IX Coordinator. Based on the information gathered by the investigator, an impartial case manager in the Office of Student Rights and Responsibilities will decide whether it is more likely than not that the accused student(s) engaged in the reported conduct in violation of University policy.
- 2. Process.
 - a) During the investigation, both the reporting party and the student alleged to have violated University policy will have the opportunity to share information with the investigator. Both parties will then have the opportunity to review all of the information provided to the investigator as well as have the opportunity to provide a verbal response to the investigator about the information collected.
 - b) The investigator will send the collected information, including any additional information provided in the verbal responses to the Office of Student Rights and Responsibilities.
 - c) A case manager will be assigned to review the information and will make a determination as to whether or not University policies have been violated and will assign an appropriate sanction for the violations within 24 hours of the Office of Student Rights and Responsibilities receiving the information from the investigator.
 - d) The preponderance of the evidence standard (more likely than not) will be used to determine findings of responsibility.
 - e) The Office of Residence Life, the Summer College office, or the Office of Student Rights and Responsibilities may, at any time, contact the parents/guardians of any involved students to notify them of the alleged violation(s).
 - f) Students who report incidents of sexual or relationship violence/harassment have the right to be supported/advised by an advisor of their choice. Students who are alleged to have violated University policies related to sexual or relationship violence/harassment have the right to be advised/supported by an advisor of their choice.
- 3. Appeals.
 - a) Students have the right to appeal an adjudication decision within 24 hours of the conclusion of adjudication notification.
 - b) The appeal must be filed in writing by the student to the Senior Associate Vice President for the Student Experience or his/her designee.
 - c) Either party can appeal the outcome of the case. Appeals must be based on one of the following:
 - i) New Evidence not available at the time the case was adjudicated.
 - ii) Errors in the interpretation of University so substantial as to deny either party a fair adjudication.

4. Sanctions.

- a) Depending on the severity of the violation, students should expect one or more of the following, up to and including dismissal from the program:
 - i) Warning letter
 - ii) Residential Relocation
 - iii) Curfew restriction, potentially with additional room restrictions
 - iv) Educational sanctioning (project, presentation, service, etc.)
 - v) Activity or trip restriction
 - vi) Meeting with a member of the Summer College supervisory team
 - vii) Probation from the program
 - viii) Suspension from the program with a transcript notation indicating that the student was “suspended after a finding of responsibility for code of conduct violation”
 - ix) Dismissal from the program with a transcript notation indicating that the student was “expelled after a finding of responsibility for code of conduct violation.”
- b) Students found to be responsible for violations of University policy related to sexual or relationship violence/harassment and are dismissed from the program must vacate the residence hall and SU owned, operated, or controlled property within 24 hours of adjudication.
 - i) Student will forfeit all potential academic credits.
 - ii) No refunds will be made, regardless of the date of dismissal.

If a parent/guardian is not willing or able to remove the student from SU owned, operated, or controlled property within 24 hours of the adjudication, the Executive Director of Summer@Syracuse, or his/her designee, reserves the right to secure public or private transportation for the student at the expense of the parent/guardian.

Syracuse University reserves the right to modify its judicial procedures and appeals processes with written notice to the reporting party and the accused student when classes are not in session, during the summer session, when safety and security issues so demand, when special expertise is needed to ensure fairness, or in other circumstances where, in the University’s sole discretion, the procedures described herein are deemed insufficient to meet the objectives of educating and protecting members of the University community. Modified procedures, nonetheless, will provide students with required elements of fundamental fairness.

SYRACUSE UNIVERSITY
Summer College 2017
Policies and Procedures

I, the undersigned, hereby acknowledge I have read and understand the Syracuse University Summer College Policies & Procedures. In addition, I hereby acknowledge I have read, understand, and will abide by the Syracuse University Code of Student Conduct, the Syracuse University Policy on Sexual & Relationship Violence, the Summer College Residence Life Policies, SU Housing Policies, and the Summer College Program Policies including the SU Summer College Zero-Tolerance Alcohol, Drugs, & Illegal Behavior Policy. I understand that a violation of one of these policies may result in dismissal from the program.

Intent to Register: Each of the undersigned understands that the University fees and charges are due before confirmation of registration and each of them agrees to pay or make arrangements for payment suitable to the University of all fees and charges during the applicant's entire attendance at the University.

Student Name (print) Student Signature Date

Parent/Guardian Name (print) Parent/Guardian Signature Date

Parent/Guardian Name (print) Parent/Guardian Signature Date

NOTE: Residential students will not be permitted to check-in at the residence hall, and commuter students will not be allowed to attend classes, without student and parent/guardian signatures.

Please print this page, sign, and return to: Summer College, 700 University Ave., Syracuse, NY 13244
OR
Fax to 315-443-4410 / Scan and email to sumcoll@syr.edu